

**Staff Council Meeting Minutes – August 8, 2019**

**Attendance – 3 meeting since June 2019**

2018-2019 Staff Council Member	Term	EEO Category	Present	Meetings Attended Since June 2019
Broughton Kendra	2020	EEO 5-7	Y	1
Bustos, Amber	2020	EEO 3	N	1
Castagnetta, Tamara	2021	EEO 3	Y	2
Cox-Leisinger, Christina	2021	EEO 1	Y	2
DePue, Brooke	2020	EEO 3	Y	2
Eller, Ashley	2020	EEO 4	Y	2
Fisher, Nanna	2020	EEO 3	Y	1
Johnson, Brandon	2020	EEO 5-7	N	0
Kotara, Rick	2020	SSC	N	0
Lucero, Leroy (Riggs, Cindy)	2020	SSC	N	0
Mayo, Jeff	2020	EEO 4	Y	2
McKinley, Steven	2020	SSC	Y	1
Melcher, Dana	2021	EEO 1	Y	2
Pacheco, Brandy	2020	EEO 4	N	0
Palmer, Barbara	2020	EEO1	N	1
Paschel, Alyssa	2021	EEO 3	Y	2
Reagan, Michael	2020	EEO 3	Y	1
Rosales, Misael	2020	SSC	Y	1
Seymour, Max	2019	Ex Officio	Y	2
Stocker, Betty	2021	EEO 4	Y	2
Sulik, Jeff	2021	EEO 1	Y	1
Wilson, David	2020	EEO 3	Y	2

1. **Call to Order** – David called the meeting to order at 2:08 p.m.
2. **Review/Approval of Minutes from previous meeting, July 11, 2019**
  - a. Brooke motioned for approval with revisions and motion seconded by Ashley - Minutes approved
3. **Treasurer’s Report (Ashley)**
  - a. Review of report from July 12 –August 8.
  - b. Betty motioned to table approval until the origin of a Pop Stop charge of \$126 can be found, motion seconded by Barbara, motion passed
4. **Old Business (David)**
  - a. University Committee – Diversity Committee
    - i. Brandy was out, will talk about at September’s meeting.
5. **Staff Council Subcommittees**
  - a. Employee of the Month
    - i. July Employee of the Month reception was well attended

- ii. Waiting on a couple of votes for August's Employee of the Month to be chosen
- b. Staff Appreciation
  - i. The committee met last week
  - ii. Upcoming events:
    1. You Make A Difference: September 9-13
    2. Take a Break: November 5
    3. I Caught You Caring: February 10-14
    4. Staff Appreciation Day: something will be planned for March 6
    5. Snow cones: May 6
- c. Homecoming
  - i. Will meet on the week of August 12, 2019 and send updates
  - ii. Theme is "Game On"
  - iii. Pancakes and Sausage fundraising event has been discussed as a possibility for the week of Homecoming; In the past, Staff Council worked as a whole at the event, Aramark subsidized food cost, and Foundation matched money raised; Betty suggested funds raised could go to the Foundation Fund to help reach goal of raising \$100,000
  - iv. Betty brought up idea of stadium seat being donated and raffled off as fundraiser
- d. Staff Development
  - i. No updates
- e. Scholarship & Tuition Assistance
  - i. No updates
- f. Communications
  - i. Plan to have webpage updated by first day of Fall 2019 class
  - ii. Group picture of staff council planned for 09.12.19 meeting for website
  - iii. Website has link to tuition assistance program
  - iv. Website will have link to Instagram, Facebook, Employee of the Month and event section
  - v. Tamara suggested having a like & share competition with a prize giveaway to increase following; Betty motioned for Staff Council to donate \$200 for prizes and David suggested as eight \$25 prizes, Dana Seconded, motion passed
  - vi. Ideas were discussed to have one staff council member highlighted each month and to have a "Did You Know" every other week
- g. Election
  - i. No updates
- 6. Final Comments from the President**
  - a. Will meet with committee chairs to discuss mission/vision with goal of making vision more clear and set direction, possibly combine like committees to be more efficient and utilize resources better. David will send a doodle poll in the next week to committee chairs
  - b. David will talk to HR RE Forum on Staff Council website
  - c. David will meet with Dr. Wendler on August 14, 2019
    - i. Ashley suggested telling Dr. Wendler how well the scholarships have been received and ask further about the green space parking lot
    - ii. Max suggested bringing up why we have tiered parking permits for faculty and staff not being a benefit to staff
    - iii. Betty wanted to raise concerns of the sewer smell from the University to the Hub
- 7. New Business**

- a. Amber announced that she will be leaving WTAMU on August 20, 2019; Staff Council thanked her for her service
  - i. This will leave Vice President and Staff Appreciation Committee Chair vacant
    - 1. Will wait until September meeting to discuss filling Vice President role
    - 2. Barbara Palmer will take over as Chair of Staff Appreciation Committee

8. **Announcements**

- a. Ashley Eller asked members to send her receipts and/or IDR's for any ProCard charges so she can reconcile accounts

9. **Adjournment** – 3:02 p.m.

- a. Tamara moved for adjournment and Ashley seconded the motion

Next meeting is scheduled for October 10, 2019 at 2pm in ***Buff Branding Room 12.***

Respectfully submitted by Secretary, Jeff Mayo